



Rilke Schule Inc. Meeting Minutes
Tuesday January 13, 2026, 6:00 PM
8427 Lake Otis Pkwy and Teams

Attendees: Katherine Riling, Joslyn Blanchard, Sydney Osbourne, Hannah Dieckgraeff, Danielle Kalseth, Conor McCutcheon, Francheska Bass

- I. Call to order at 6:07 pm. **Motion:** Joslyn motioned to edit the December minutes to replace “agenda” to “minutes”. **Motion:** Katherine motioned to edit agenda to have APC representative to report first in the reports. Conor seconds. Unanimous vote.

- II. Public comment: Public member Akara is attending this meeting representing AEA. Reporting that there could be a teacher strike. Akara suggested that the teacher show work for afterschool clubs could potentially continue with that work even during the strike. Francheska said they could not because they are getting an addenda through ASD. **Motion:** Katherine moved to edit the agenda to add in potential strike from AEA. Conor seconds. Akara is requesting public access to the last 3 months of minutes. Public member Kat says her son and father would like to introduce a new club called handball.

- III. Reports
 - a. Chair / Vice-Chair: Chair Katherine wrote the letter to the ASD business partners about ski funding requests. She plans to discuss with Joslyn to find out who should be asked first. She has been having steady communication with administration and Francheska about all of the things coming up. Vice-Chair Conor, reached out to the muni about the potential signage and they are not open to signage on the loop. Conor will follow up with Rilke administration with the result of contacting the muni and ask what other signs RSI can help with.
 - b. Treasurer/Vice-Treasurer : Treasurer Joslyn got a contract signed with Foraker and is starting the integration process next. There has been \$30,035 in scholarships granted this school year. All scholarships have been applied to accounts. 20k that was already cut and 20k that we promised to Rilke. Joslyn suggests it is best to not become a grant partner with ASD because the district will take 6% for administration fees. A large ticket item coming up which is 200 chromebooks.
 - c. Program Director: Program Director Francheska reports that spring registration is complete, late registration is closed and the waitlist is up to date. First contractor payments will be issued February 15th. There is a new clubs staff named Sam and her mom, Laura, is helping out. They are trying to fill one more position. Upcoming dates: Jump into German registration will be January 18th.

Clubs list release will be April 16. Scholarship period opens April 5-19. Fall registration will open April 26-May 3.

- d. Administrative Assistant: none
 - e. Intern coordinator: Intern Coordinator Hannah reported that the last intern would like to get paid for January and that she leaves on the 15th. She is beginning with recruitment strategies and has a connection with a university. She will work on getting video testimonials. Action item: get signed paperwork for Hannah as intern coordinator for this year.
 - f. RSV / APC:
APC: ASD has voted to remove demo from the Abbott Loop building plan so now we don't have a deadline to relocate. ASD verbally approved some maintenance and boiler, HVAC and adding 2 portables. Not voted on yet but verbally agreed. APC will have 3 vacant seat positions over the upcoming year.
RSV: Kindlemarket produced 27k. West Berlin shutting down so looking at other options for Oktoberfest.
- IV. Old business
- a. Club's technology: approving purchasing iPads @ \$350 each and \$900 each for laptops. RSI will purchase 2 of each. **Motion:** Conor motioned to replace 2 ipads and 2 new laptops with newer models with the amount \$2,005. Katherine 2nds. Unanimous vote.
 - b. Allocation of funds: Of the 40k that was allocated question arose of would it be better to buy chromebooks now or save the money and purchase them next year. Joslyn will check to see if the chromebooks are in the APC's approved budget for next year. We would like to ask the APC to identify something specific in mind that they will need the 40k for. Joslyn plans to attend the upcoming APC meeting.
 - c. Rilke Schule pick-up signs: on hold until we ask Rilke administration what signs would be helpful.
 - d. Holiday staff appreciation: The staff received their bonus and enjoyed the cocoa and cookies.
 - e. Jump Into German summer camp: Katherine would like to see the past few years revenue to primarily find out if the pricing has stayed the same. Week 1 July 20-24; week 2 July 27-31; week 3 August 3-7. Check with Herr Strauch to make sure there is nothing going on in the building during that time.
- V. New business
- a. Potential AEA strike: If the strike were to happen the board decided that we would definitely close and not run clubs.
Add Club cancellation policy to next February agenda. We will pay employees and contractors if there is a strike and closure.

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VI. Public comment: none

VII. Executive Session:

VIII. Adjournment. 8:46pm