

Rilke Schule, Inc. Minutes
Tuesday August 12, 2025, 6:00 PM
8427 Lake Otis Pkwy and Teams

Attendees: Katherine Riling, Joslyn Blanchard, Sydney Osbourne, Hannah Dieckgraeff, Danielle Kalseth

Via Teams: Conor McCutcheon

- I. Call to order at 6:18. **Motion:** Katherine motioned to modify the agenda to move the RSV/APC reports to the beginning of the meeting since there are representatives present from each board. **Motion:** Joslyn motioned to adopt the revised agenda and approval of the August 12, 2025, minutes. Danielle 2nd. Passed unanimously.
- II. Public comment: Ms. Anglin gave kudos to Jump into German summer camp. She shared that it went well and that both of her children enjoyed the camp. She also shared that she is happy that the money in her dashboard has been fixed. She also suggested that RSI should try to find a new booking/scheduling website (like campsite), but one that is clearer and easier to navigate.

III. Reports

a. RSV / APC

Ben from RSV shared that at the May meeting there were discussions about Kinderlauf and making plans for summer operations. July's meeting RSV discussed the fiscal year, budget review and set the budget for the next fiscal year. RSV is being asked to do more because things are costing more. More money has been spent this year on items such as bandanas and federmappens, RSV plans to set higher fundraising goals in anticipation for things to cost more and raise reserves by 5k. RSV did not meet that this year because of how expensive things have become. Additionally, RSV reviewed by-laws and followed the same type of format as APC. They are adjusting term limits from serving 2 consecutive years to members being able to stay on the board if they are voted back in. RSV will be seeking new members and the October meeting they will be taking nomination and the new members will begin the November meeting.

Upcoming RSV events: Oktoberfest is tentatively planned for October 4th and 5th and Wandertag at the end of August. The board discussed a new campaign for possibly getting a new, final school building. RSV was also contacted by the PTO of AK Native Charter school to help draft their minutes.

No APC representative in attendance.

b. Chair / Vice-Chair: no chair report

- c. Treasurer/Vice-Treasurer: Treasurer Joslyn shared that Foraker was taking on new clients and that we are waiting for more information from them. Currently we have 330,000 in savings and the budget is looking good. 17 families received scholarships, about \$21,400 towards scholarships.
- d. Program Director: Director Francheska shared that we still need one more employee full-time employee at the front desk. If we fill this position, we could potentially offer curbside. Leilani will be helping out with Fun Friday and Kayla, a new hire to run another Friday club, Kindycurs changed to textile art club and this will help with the number of students on the waitlist. At this point, we have 33 students on the list that do not have a club at that time. Katherine suggested that the students who are registered for a 3:15 club on Friday should get priority for a spot. We will not offer curbside for the first semester. She will look into getting a sign to be placed out at the pick-up and she will check the parent handbook for use of cell phones and texting family members to ask them to head to their cars.
- e. Administrative Assistant: Assistant Lindsey has been working on getting afterschool activities/clubs such as sports, archery, etc. We are getting pickleball and indoor soccer for the spring semester. She has also been working on getting us moved over to the new website
- f. Intern Coordinator-Coordinator Hannah shared that the first intern has arrived, and she met with them all on teams last week. Interns will be coming in staggered, and they are taking a week to acclimate and hopefully start Monday. The last intern arrives at the end of September and starts on the 8th of October. She has been working on a bulletin board for the interns. 2 of our interns have been placed with families that no longer have students at Rilke (their students have graded up into high school). We are wanting to put together a welcome basket for interns. UAA might be able to send us an intern for the spring semester.

IV. Old business

- a. Jump Into German Camp –Update:
Program Director Francheska and Administrative Assistant Lindsey shared that all background checks had come through and they used a program called checker. Overall camp went well, and we received a lot of positive feedback. There were a few small issues, mostly technology issues, coverage for breaks, and needing more outside supervision. Kayla floated and covered; however, it is suggested that next year we will want 2 assistants, front desk and program director role, having 2 people watching on the playground since the new playground area is much bigger. Everyone was having a difficult time connecting to ASD internet and therefore it was hard to connect to the classroom smartboards. Next year we need to prepare for having better connection to internet.
Jump into German generated: Gross revenue: \$30,800 total. Week 1: 51 students: \$17,275 and Week 2: 41 students \$13,525. Both weeks had the same

instructors. Looking forward to next year having another instructor since the sizes were large. Approximately \$14,000 net.

- b. Budget Review: not discussed.
- c. Scholarship Committee Meeting: Treasurer Joslyn shared that we gave 17 families scholarships, majority of people received full scholarships and some partial. We will follow up to receive reviews from scholarship families. Late registration for fall clubs will be August 20-29 and we will open scholarship applications then. Ask Brandon to put this information in Nachrichten. Have it say "if you need financial assistance to contact RSI".

V. New business

- a. Green Light Cards: Administrator Lindsey gathered information and green light cards and found that you can link it to one bank account and have up to 5 cards. Hannah shared that there is a debit card green light option. However, with Green Light we would be able to see what they are purchasing (no privacy) and the money would also be taxed. We still want to get more information, and we plan to pay them in cash for the first month and then investigate different options. Potential options Paypal, cash app, or apple pay. Hannah and Lindsey will look into these options **Motion:** Joslyn motioned to approve that the interns will be paid their \$300 stipend via cash, Venmo debit card, or the cash app whichever Hannah and Lindsey deem acceptable going forward. Danielle 2nds. Unanimous vote
- b. New Radio Purchase: Director Francheska and Assistant Lindsey requested new radios since ours are falling apart. They would like to get the Kenmore ones like the ones the school uses. The front desk could get some for us through ASD at \$288 per radio and would need 15. The cost would be \$4,320. The school will order these, and we will reimburse them. This would be an added budget item. **Motion:** Katherine motioned to add 15 new radios at an estimated cost of \$4,320 as an outside expense to our normal budget. Danielle 2nds. Unanimous vote.
- c. Board Retreat: **Motion:** Joslyn motioned to approve a budget of \$1500 for a board retreat that was not on a previously budgeted item. Katherine 2nds. Unanimous vote.

VI. Public comment: none

VII. Executive Session: none

VIII. Adjournmen: 7:50pm