

Rilke Schule Inc.
1846 E. 64th Ave.
Anchorage, Ak 99507
(409)333-2582



Rilke Schule Inc. Minutes
Tuesday, May10, 2022 5:30 PM
Rilke Schule Conference Room

Attendees: Shawna Popovici, Marisa Wang, Conor McCutcheon, Rebecca Colvin, Katherine Riling

Excused Absent: Francheska Bass

- I. Call to order, Adoption of the Agenda & Approval of 04.12.2022 Minutes – Rebecca motioned. Marisa 2nd. Passed unanimous.
- II. Reports
 - a. Vice Chair/Acting Chair – no report
 - b. Treasurer/Executive Director – excused absent
 - c. RSV – Katherine reported they are focused on upcoming Kinderlauf and other end of school year events. They will be at the upcoming triboard meeting.
- III. Old Business
 - a. Fundraising Update/Art Walk – 1st time fundraiser and Art Walk was successful with approximately \$2,000 raised. Action: Shawna will work with Francheska and Katherine to send thank you notes to all donors. They'll also work on a social media post to wrap-up the event.
 - b. MOA with APC – MOA remains with ASD Purchasing for review. Not anticipated to have a response until late May/early June.
 - c. Budget – no report. Action: We plan to put a call out to the Rilke community for someone with an accounting background to volunteer with us over the summer to review our finances and help with crafting reports.
- IV. New Business
 - a. IRS Fine – The fine was waived as it was a first-time occurrence.
 - b. Bylaws Review – Rebecca will email the most recent bylaws available. Katherine will find other schools' bylaws. Marisa will review APC bylaws. The intent is to create a list of items we will consider adding or modifying to our bylaws.
 - c. Alaska Community Foundation:
 - i. Francheska will email the board dates of the upcoming Alaska Community Foundation's fair for Hilcorp. We want to have a presence at the fair.
 - ii. Francheska will email board the status of converting Hilcorp donation name and recipient to RSI instead of Rilke.
 - iii. Marisa will email Shawna link to mayor's community grant to pursue it.
 - d. Staffing Strategy Workgroup – tabled until Laurie is available

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- e. Board Position Seating
 - i. Rebecca motioned. Marisa 2nd. Unanimous passed:
 - 1. Shawna – Chair
 - 2. Katherine – Vice Chair
 - 3. Marisa – Acting Treasurer
 - 4. Rebecca – Secretary
 - f. Triboard Meeting Prep – Shawna will attend. Everyone let her know if you'll be attending as well.
 - g. Summer Work Sessions
 - i. Francheska will update the website before her summer break in July. Rebecca and Connor are working on content for her.
 - ii. Laurie will send a list of new documents and ranking of them to complete over the summer.
 - iii. Our fiscal year starts July 1st and we need a budget beforehand. Marisa (acting treasurer) and Connor (treasurer helper) will work with Francheska to produce a budget for board approval.
- V. Adjournment 7:12 pm