

Rilke Schule Inc.  
1846 E. 64<sup>th</sup> Ave.  
Anchorage, Ak 99507  
(409)333-2582



Rilke Schule Inc. Minutes  
Tuesday, April 12, 2022 5:30 PM  
Zoom

Attendees: Laurie Orell, Rebecca Colvin, Marisa Wang, Conor McCucheon, Shawna Popovici, Francheska Bass

Absent: Katherine Riling

- I. Call to order & Adoption of the Agenda
  - a. Approval of minutes – Laurie moved, Rebecca 2<sup>nd</sup>. Approved unanimous.
- II. Reports
  - a. Chair's Report
    - i. Laurie resigned her position on the board due to work conflicts and personal factors. She will continue to volunteer with creating a board manual and strategic plan. Marisa motioned to accept Laurie's resignation. Shawna 2<sup>nd</sup>. Approved unanimous. We thank Laurie for her 4 years of serve on the board.
  - b. Vice Chair Report
    - i. Items in old business
  - c. Treasurer's Report
    - i. Position is vacant, but ED supplied reports
  - d. Executive Director's Report
    - i. As submitted
  - e. RSV Update
    - i. Katherine attended their previous meeting. No report from her yet.
- III. Old Business
  - a. Fundraising Update
    - i. Art Walk of afterschool club's student art will be hosted nightly April 3<sup>rd</sup> – 6<sup>th</sup>. We're doing a Bake Sale as part of it.
    - ii. **Action:** Shawna will work with RSV to schedule a joint-board meeting to help determine a cohesive fundraising strategy.
  - b. MOU with APC
    - i. Draft MOU was reviewed and approved by APC and RSI. It is submitted to ASD Purchasing for final review and approval.
  - c. Budget
    - i. Marias moved to approve \$3,750 retroactive pay for ASD staff employed by Clubs due to their union contract renewal with retroactive pay for school hours. Laurie 2<sup>nd</sup>. Approved unanimous.
    - ii. Marisa moved to approve submitted budget. Shawna 2<sup>nd</sup>. Approved unanimous.
- IV. New Business

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- a. IRS Fine
    - i. We were assessed a \$5,600 fine for not filing our 2019 taxes. We transitioned accountants during this timeframe and were not aware of it. We are requesting an abatement of the fee under a first time exemption clause. All of our taxes have been filed and are current at this time. Motion: Rebecca motioned we pay the fee on Friday, if we have not heard anything new on the abatement filing from our accountant. 2<sup>nd</sup> Shawna. Approved unanimous.
  - b. Bylaws Review - tabled
  - c. Alaska Arts Foundation - tabled
  - d. Staffing Strategy Workgroup - tabled
  - e. Elections
    - i. Rebecca, Marisa, and Shawna's terms expire this month. Laurie nominated each for a 3-year term. Approved unanimous. Terms expire 2025.
      - 1. Marisa has served 9 years on the board.
      - 2. Rebecca has served 6 years on the board.
      - 3. Shawna has served 3 years on the board.
    - ii. Katherine and Collin are entering the 2<sup>nd</sup> year of their 1<sup>st</sup> 3-year terms. Terms expire 2024.
    - iii. Shawna will serve as acting Chair at this time. Rebecca agreed to remain as secretary. Other positions will be reviewed at the next meeting.
- V. Executive Session
- a. Started 7:38 pm
  - b. Adjourned 8:04 pm
- VI. Adjournment 8:05 pm