

Rilke Schule Inc.  
1846 E. 64<sup>th</sup> Ave.  
Anchorage, Ak 99507  
(409)333-2582



Rilke Schule Inc. Minutes  
Tuesday, March 22, 2022 5:30 PM  
Zoom

Attendees: Laurie Orell, Marisa Wang, Conor McCutcheon., Rebecca Colvin, Katherine Riling, Shawna Popovici, Francheska Bass

- I. Call to order, Adoption of the Agenda, and Approval of December Minutes
  - a. Rebecca motioned. Laurie 2<sup>nd</sup>. Passed unanimous.
- II. Reports
  - a. Chair Report
    - i. Laurie reported her employment restricts her from most aspects of fundraising and will defer this to Shawna. She may deploy. This is not final, would be temporary, and will keep the board updated. **Action:** Laurie will work on changing our main RSI email to auto-forward to all board members.
  - b. Vice Chair Report
    - i. Items under new business
  - c. Treasurer Report
    - i. \$49,162 checking, \$15,223 savings
  - d. Executive Director / Clubs Report
    - i. Planning spring clubs' special activities, such as art walk
    - ii. Updated on turnover on several staff
    - iii. ASD teachers' new union contract states addendum is \$30/hr from \$25/hr. Upcoming budget meeting topics: retroactive pay for increase from the beginning of the year per their contract effective date; paying increase current date forward; and possibly adjusting other club teachers' pay. **Action:** Francheska will schedule a budget planning meeting in April before our regularly scheduled meeting on the 12<sup>th</sup>.
- III. Old Business
  - a. After-School Funds Update
    - i. APC voted at their March meeting to renew and update the MOU with RSI for clubs. This will allow APC to transfer funds to us. **Action:** Laurie to set up a meeting with APC Chair, Bearss, and Shawna to finalize it.
  - b. Alaska Community Foundation
    - i. A team of board members modified the application to better meet their criteria for their federal covid relief nonprofit funds; however, we were not successful for a second time.
    - ii. We are an eligible entity for Hilcorp's employee giving program that is managed by the Foundation. We are trying to advertise it. All a donor only needs our EIN to donate, which is on our website.

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- c. Rilke Outdoor Committee Discussion
  - i. Rebecca and Shawna submitted an application for the Anchorage Park Foundation's Community Challenge Grant. It is \$40,000 with a \$40,000 match from RSI. We anticipate our match being met from in-kind services and volunteer labor. We've already secured civil engineering services for the project estimated at \$10-15,000. We're working with the Abbott Loop Community Council, the Municipality, and others to secure the balance of the ~\$250,000 project to be on the April 2023 park bond. We should know around late Fall if we're successful.
- IV. New Business
  - a. Spring Fundraising
    - i. Clubs' Giving Tree – We're working with Herr Bearss to hang a tree in the lobby. The leaves will list items that clubs' teachers request. This will be a direct ask of purchases by parents.
    - ii. Spring Art Walk and Bake Sale at Spring Recital – Francheska and Shawna are leading this project. Students' art from Frau Robertson's art club will be displayed in the building for auction. A bake sale will take place at the same time. **Action:** Shawna will email a schedule for the table that will manage the purchases. Board members are requested to sign up for times.
  - b. RSV Representative – Laurie motioned for a formal RSI representative at RSV meetings. Marisa 2<sup>nd</sup>. Passed unanimous. Katherine volunteered to be our representative.
- V. Adjourn 7:15 pm