

Rilke Schule Inc.  
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Rilke Schule Inc. Minutes  
Thursday, August 12, 2021 6:30 PM  
Zoom

Attendees: Laurie Orell, Rebecca Colvin, Marisa Wang, Shawna Popavici, Francheska Bass

- I. Clubs' Report
  - a. Registration is in progress for 1<sup>st</sup> semester. We're understaffed for session 1, but we are actively recruiting. Enrollment appears to be down compared to previous years, but that could change as school enrollment finalizes. We can also expand enrollment as we hire additional club providers.
  - b. The parent handbook was revised to mirror ASD's COVID mitigation measures. We also developed a COVID liability waiver.
- II. Treasurer's Report
  - a. ESSR III Funds Update
    - i. Rilke Schule has finally received these federal funds through ASD. There are specific criteria to meet for them. Herr Bearss (principal) has requested a proposal from RSI on how we'll craft clubs to be in compliance. Laurie will follow-up with Bearss to understand the criteria.
- III. New Business
  - a. Board Gaps
    - i. Josh Vandagriff (Treasurer) resigned from the board effective summer 2021 as he moved out of state. We are at the minimum level of four board members. Francheska is filling in the role of treasurer in the meantime.
    - ii. Laurie reported that her job has changed. She was approved by the ethics officer in her previous role as RSI activities did not conflict with her professional role. She is working with the current ethics officer in her new role for approval. If health-related topics come up and or any appearance of a conflict of interest comes up, she will abstain from it. Shawna noted as Vice Chair that is where she would step in.
    - iii. Laurie will create a write-up on RSI to be sent out on Facebook and schoolwide email to advertise our August 26<sup>th</sup> meeting.
- IV. Executive Session - none
- V. Adjourn
  - a. Meeting adjourn 7:37 pm.